



Binghamton City School District Personnel Office

**BINGHAMTON CITY SCHOOL DISTRICT  
Binghamton, New York**

**REQUEST FOR SALARY INCREASE  
TEACHING ASSISTANT**

Return to: Lana Foster, Personnel Assistant  
BCSD Personnel Office, PO Box 2126, Binghamton, New York 13902-2126

I request an increase in salary following the completion of additional academic preparation.

	<u>College</u>	<u>Year</u>
_____ Earned Associate's Degree or 48+ credit hours	_____	_____
_____ Earned Bachelor's Degree	_____	_____
_____ Earned Master's Degree	_____	_____

I understand that no salary increase can be made without official transcripts. I requested them on (date) \_\_\_\_\_.

NAME \_\_\_\_\_

ASSIGNMENT \_\_\_\_\_ SCHOOL \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

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(Do not write below this line)

Associate's Degree or 48+ credit hours	=	\$300
Bachelor's Degree in addition to Associate's	=	\$300
Bachelor's Degree without Associate's	=	\$550
Master's Degree	=	\$550

Amount Granted \_\_\_\_\_

Effective Date \_\_\_\_\_