



Binghamton City School District

Christopher Columbus School
164 Hawley Street
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Food Service Helper - Job Description

Distinguishing Features of the Class:

This is routine work in preparing and serving food and in the cleaning of kitchen equipment. The incumbent is expected to perform all duties needed in the support of a food service program. The work is performed under the immediate supervision of either the Cook Manager or from the Food Service Supervisor at the respective building. Does related work as required.

Typical Work Activities:

- Serves food on a cafeteria line
- Performs tasks to prepare food to be cooked
- May operate some cooking machinery including mixers, stoves, and ovens under direct supervision
- Washes dishes and pots and other utensils either by hand or by machine
- Sweeps, mops, and cleans all kitchen work areas and storage areas
- May act as cashier in cafeteria
- Cleans tables in cafeteria
- Collects and empties trash containers
- Works on production line filling meal orders
- Delivers trays, returns empty carts and trays to kitchen
- Assists in the preparation on salads and deserts

Full Performance Knowledges, Skills, Abilities and Personal Characteristics:

- Working knowledge of the proper methods of serving food and of the care of tableware, glassware, silver, and kitchen appliances
- Skill in performance of simple food preparation and cooking tasks
- Ability to follow oral and written directions
- Dexterity
- Cleanliness
- Physical condition commensurate with the demands of the position

Minimum Qualifications: None

DAA/kam

updated: 3/1/21

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