



## **Contact Tracing**

The Binghamton City School District's COVID-19 Coordinator will notify the Broome County Health Department Liaison immediately upon being informed of any positive COVID-19 diagnostic test result by an individual within school facilities or on school grounds, including students, faculty, staff, and visitors of the district.

The district will assist with contact tracing by:

1. Keeping accurate attendance records of students and staff members
2. Ensuring student schedules are up to date
3. Keeping a log of any visitor which includes date and time, and all school locations which were visited.

Confidentiality must be maintained as required by Federal HIPAA laws. School staff should not try to determine who is to be excluded from school based on contact. The contact tracing investigation will be conducted by the Broome County Health Department.

## **Collaboration with Broome County Health Department**

Every positive COVID-19 result in New York State is reported to the Local Health Department automatically, and they will conduct a case investigation for that positive. Within Broome County the positive person and/or their parent/guardian will be notified by their healthcare provider of their results. Upon notification of a positive test result, the BCHD will speak with the positive individual and/or their parent/guardian in order to get a history of their activities and a list of potential exposures. The person will be issued an isolation order and may return to work/school when released from isolation by the BCHD.

A close contact is defined as: Any individual who was within 6 feet of an infected person for at least 10 minutes or more starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated.

The case investigation process will begin with the gathering of names and contact information of possible contacts. If a positive individual identifies a school building as a place they have been within their communicable period, the BCHD will work with the school district's COVID liaison to gather the list of contacts and place them in quarantine. Contacts will receive a call from BCHD providing them with their quarantine dates as well as other instructions and resources. Although we advise anyone in quarantine showing symptoms to be tested, a negative test result will not get the individual out of quarantine early. All isolation and quarantine decisions are made by the Broome County Health Department.

This graphic helps describe our Contact Tracing protocols as led by the Broome County Health Department.

# COVID-19 PROTOCOLS

