

Community Use of School Facilities

Cafeteria are not to be used by individuals or organizations for putting on any type of dinner, lunch, snack, etc., without the express approval of the Building Principal and the Director of Food Services. School district cafeteria personnel must be employed to operate any cafeteria equipment. Sales of any beverages, food or refreshments must be arranged through the School District.

FEES/SCHEDULE OF CHARGES

Fees for the use of school facilities will be charged according to the nature of the organization using the facility and the purpose of such use.

Fees shall be paid to the Treasurer, Binghamton City School District.

1. Class I Organizations:

Class I Organizations are those community organizations which are supported by voluntary contributions of the people and whose purposes parallel those of the schools. Class I organizations include, but are not limited to: PTA organizations, YMCA/YWCA groups, civic associations, scouting organizations, curricular and extra-curricular student organizations, youth athletic teams, 501(c)(3) nonprofit organizations that have been approved by the Internal Revenue Service as a tax exempt, charitable and/or educational organization, the state and its governmental subdivisions, etc. Class I Organizations will only be charged a Building Occupancy Fee when the facility is not normally staffed by a member of the custodial department. Refer to rates as noted in paragraph 2. **Please note:** Theater Management Fees may be applicable to Class I Organizations depending on the needs of your facility use.

2. Class II Organizations:

Class II organizations are those Approved groups who are not included in Class I. Class II organizations are eligible to use school district facilities under the following fee schedule:

Building Occupancy Fees:	Monday-Friday	\$50.00/hour
	Saturday	\$60.00/hour
	Sunday	\$75.00/hour
Theatre Management Fees:	Monday-Friday	\$25.00/hour
	Saturday- Sunday	\$40.00/hour
Electrician:		\$18.00/hour
Sound Technician:		\$18.00/hour
Student Crew (per student - minimum 4 hour call)		\$25.00/call
Police (if requested) (performance day only, 1 hour prior to curtain through end of Performance)		\$30.00/hour

Other costs: To be arranged as required.